



ADM Agro Industries Kota & Akola Private Limited

CIN : U15493HR1991PTC086016

Vatika Professional Point, 3rd Floor, Golf Course

Extension Road, Sector-66, Gurgaon – 122018,

Haryana, India

Ph. +91 124 4937800, Fax +91 124 4937889

NOTICE OF THE 32nd ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT THE 32ND ANNUAL GENERAL MEETING OF THE MEMBERS OF ADM AGRO INDUSTRIES KOTA & AKOLA PRIVATE LIMITED (“COMPANY”) WILL BE HELD ON FRIDAY, 29TH DAY OF SEPTEMBER, 2023 AT 11:15 AM AT REGISTERED OFFICE OF THE COMPANY AT VATIKA PROFESSIONAL POINT, 3RD FLOOR, GOLF COURSE EXTENSION ROAD, SECTOR 66, GURGAON - 122018 TO TRANSACT THE FOLLOWING BUSINESSES:

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ORDINARY BUSINESS:

- 1. To receive, consider, and adopt the Audited Financial Statements of the Company as at March 31, 2023 and the Reports of Directors and Auditors thereon**

To consider and, if thought fit, to pass the following resolution with or without modification(s) as an Ordinary Resolution:

“**RESOLVED THAT** the Audited Financial Statements of the Company for the financial year ended March 31, 2023 along with explanatory notes thereon for the Financial Year ended March 31, 2023 and the Reports of the Auditors and Directors thereon be and are hereby received, considered and adopted.”

By order of the Board of Directors

For ADM Agro Industries Kota & Akola Private Limited

Ankit Jain

Company Secretary

Membership No. A29499

Address: Vatika Professional Point, 3rd Floor, Golf Course

Extension Road, Sector-66, Gurgaon — 122018,

Haryana, India

Date: 06th September, 2023

Place: Gurugram



NOTES:

1. **A MEMBER, ENTITLED TO ATTEND AND VOTE AT THE MEETING, IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HERSELF/HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. A FORM OF PROXY IS ENCLOSED AND, IF INTENDED TO BE USED, SHOULD BE RETURNED AT THE REGISTERED OFFICE OF THE COMPANY, DULY COMPLETED, NOT LESS THAN FORTY-EIGHT (48) HOURS BEFORE THE COMMENCEMENT OF THE MEETING. A PERSON CAN ACT AS PROXY ON BEHALF OF MEMBERS NOT EXCEEDING 50 (FIFTY) AND HOLDING IN THE AGGREGATE NOT MORE THAN 10 (TEN) PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN 10 (TEN) PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY APPOINT A SINGLE PERSON AS PROXY AND SAME PERSON SHALL NOT ACT AS PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.**
2. Members/Proxies should bring the attendance slips duly filled in and signed for attending the Meeting as attached with this Notice.
3. The Documents referred herein and in Explanatory Statement along with Register of Directors and Key Managerial Personnel and their shareholding and Register of Contract & Arrangement in which directors are interested are available for inspection by the Members at Registered Office of the Company on all working days during the business hours between 10:00 A.M. to 04:00 P.M. upto the date of Annual General Meeting and will also be available for inspection at the meeting.
4. Body Corporate Member intending to send its authorized representative(s) to attend the Meeting is requested to send duly certified copies of the Board Resolutions authorizing its representative(s) to attend and vote at the Annual General Meeting on their behalf.
5. Route map and prominent landmark for easy location of the venue of the Meeting is attached with this Notice.



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ADM Agro Industries Kota & Akola Private Limited

Regd. Office: Vatika Professional Point, 3rd Floor, Golf Course Extension Road, Sector 66, Gurgaon-122018

ATTENDANCE SLIP

Thirty Second (32nd) Annual General Meeting

Folio No.:	DP ID No.:
Number of Shares held: _____ Equity Shares	Client ID No.:

I, certify that I am Authorised Representative/ Nominee of _____, Member of the Company.

I hereby record my presence at the Thirty Second (32nd) Annual General Meeting of the Company, to be held on Friday, 29th Day of September, 2023 at 11:15 AM at the Registered office of the Company at Vatika Professional Point, 3rd Floor, Golf Course Extension Road, Sector 66, Gurgaon-122018.

Member's/Proxy's name in BLOCK Letters

Signature of Member/ Proxy

Note: Please fill up this attendance slip and hand it over at the entrance of the meeting hall. Members are requested to bring their copy of the Annual Report to the meeting.



Form No. MGT-11

Proxy Form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN: U15493HR1991PTC086016

Name of the Company: ADM Agro Industries Kota & Akola Private Limited

Registered office: Vatika Professional Point, 3rd Floor Golf Course Extension Road, Sector 66 Gurgaon 122018

Name of the member(s):	
Registered address:	
E-mail Id:	
Folio No/ Client Id:	
DP ID:	

I/We, being the member (s) of shares of the above named company, hereby appoint:

1.	
Name:	
Address:	
E-mail Id:	
Signature:,or failing him	

2.	
Name:	
Address:	
E-mail Id:	
Signature:,or failing him	

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the Thirty Second (32nd) Annual General Meeting of the Company, to be held on Friday, 29th September, 2023 at 11:15 AM at Vatika Professional Point, 3rd Floor Golf Course Extension Road, Sector 66, Gurgaon 122018 and at any adjournment thereof in respect of such resolution as indicated below:



Resolution No.	Description
Ordinary Business	
1.	To receive, consider and adopt the Audited Financial Statement of the Company as at March 31, 2023 and the Reports of Auditors and Directors thereon.

Signed this..... day of.....2023

Affix Revenue Stamp

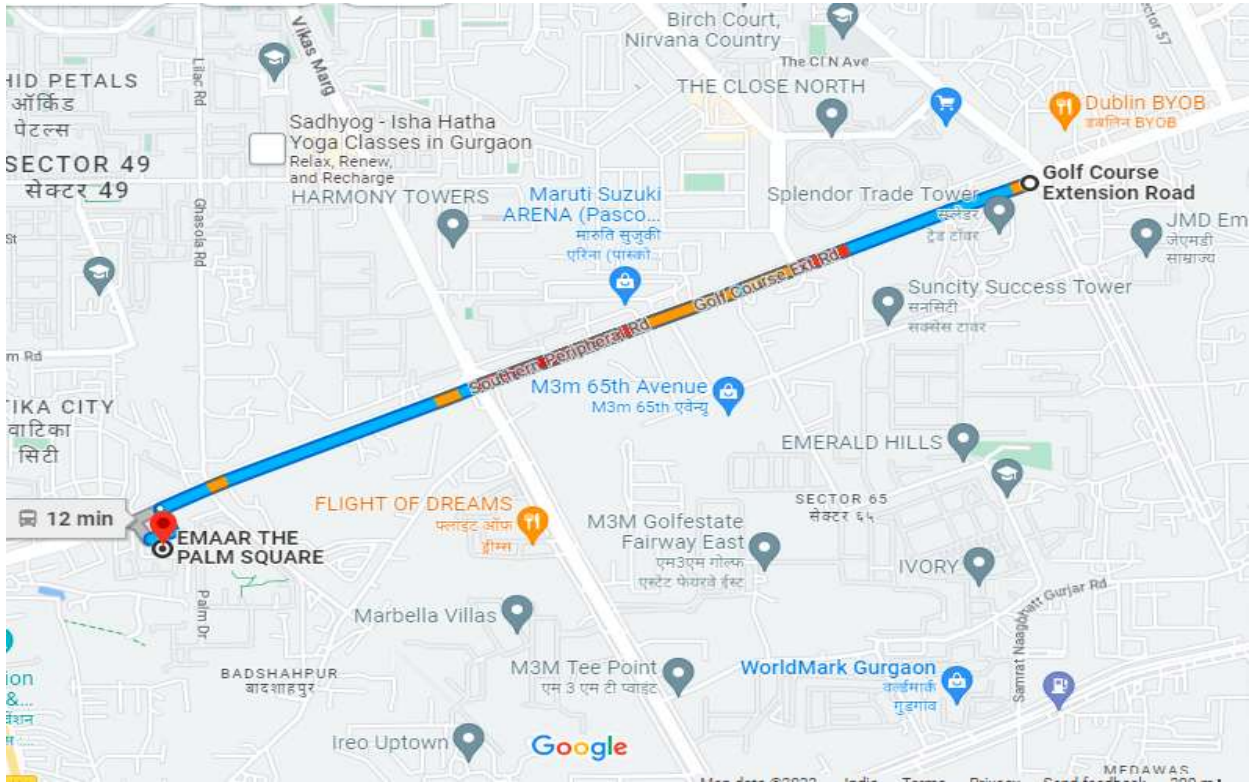
Signature of Shareholder
Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.



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ROUTE MAP TO THE VENUE



Regd. Office: Vatika Professional Point, 3rd Floor, Golf Course Extension Road, Sector-66,
Gurugram – 122 018, Haryana